

INCORPORATED VILLAGE OF MILL NECK  
BUILDING DEPARTMENT  
32 FROST MILL ROAD, PO BOX 351  
MILL NECK, NY 11765  
Phone: (516)922-6722 Fax: (516) 922-5190  
www.millneckvillage.com

**REAL ESTATE SIGN APPLICATION**

**INSTRUCTIONS:**

Fill in the form completely.  
Submit a diagram where the sign will be placed.  
Submit permit fee of \$50.00 (original permit is for 3 months).  
ONE renewal for 3 months is permitted. **A NEW permit can not  
be filed prior to one year from the renewal expiration.**  
Sign **MUST** be removed within 3 days after permit expires.

**SIGN SHALL BE:**

**SIZE:** Not to exceed (4) four square feet in area. Logo is **prohibited**.  
**STYLE:** White background with black letters and/or numerals only.  
**SETBACK:** Must be a minimum of ten (10) feet from any roadway or lot lines.  
**WORDING:** Property is for sale or leasing and telephone number.

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

SIGNATURE OF APPLICANT/OWNER: \_\_\_\_\_

DATE SUBMITTED: \_\_\_/\_\_\_/\_\_\_ SECTION \_\_\_ BLOCK \_\_\_ LOT \_\_\_

APPROVED: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_  
Village Official

AMOUNT RECEIVED: \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

PERMIT DATES FROM: \_\_\_/\_\_\_/\_\_\_ EXPIRES: \_\_\_/\_\_\_/\_\_\_

RENEWAL DATES FROM: \_\_\_/\_\_\_/\_\_\_ EXPIRES: \_\_\_/\_\_\_/\_\_\_

PERMIT NUMBER: \_\_\_\_\_